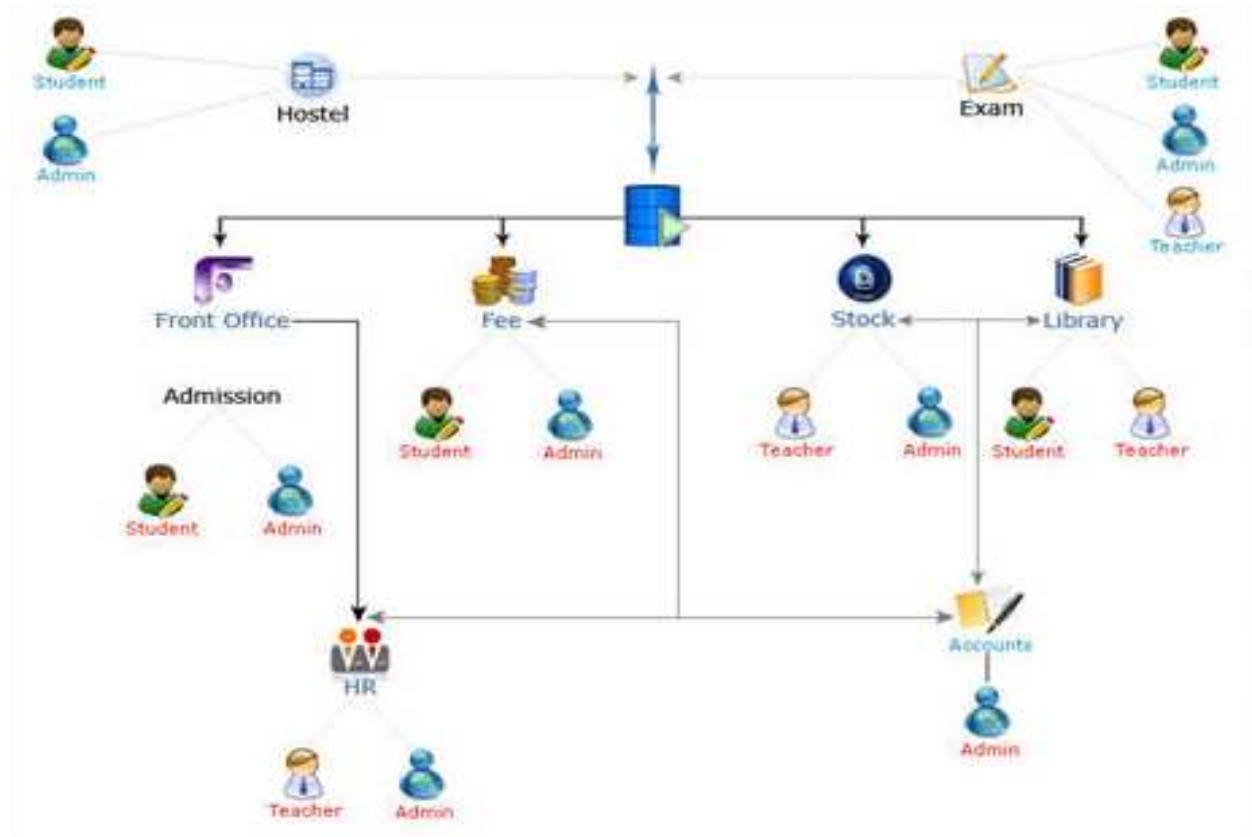


# AIMES Back Office Modules



## Academic Modules

### Student Module

#### 1) Features

- Student registration
- student promotion
- Student details
- Student subject group relation
- Student general information
- Merit setting
- Student admission
- Merit block unblock
- Merit generation
- Multiple merit generation
- Merit challan creation

- Merit challan cancellation
- Merit challan confirmation
- Student branch change
- Student previous year entry
- Smart card mapping
- Send SMS
- Dynamic report
- Student discipline fine

## 2) Reports

- Student promotion list
- Certificate generation
- Student registration
- Student admission
- Student list
- Student branch change
- Student general information
- Student subject relation
- Student ID card generation
- Student document submitted report
- Student group relation report
- Discipline fine report
- Scholar record report
- Tc generation
- Student subject group report
- Letter to parent
- Student photo extraction
- Student voter list generation

## **Exam Module**

### 1) Features

- User subject right setting
- Exam master
- Subject marks relation
- Lock marks entry
- Exam class subject relation
- Exam marks criteria setup
- Generate roll number
- Examination schedule
- Examiner duty chart
- Exam sitting arrangement
- Invigilator attendance
- Exam attendance

- Marks entry (subject wise)
- Marks entry subject wise
- Revaluation/recalculation submission entry
- Revaluation/recalculation marks entry
- Back marks entry
- Student status
- Send exam SMS
- Dynamic report
- Exam duty chart

## **2) Reports**

- Subject marks relation report
- Exam lock entry
- Generate roll number report
- Examination schedule report
- Examination duty chart report
- Exam sitting arrangement report
- Mark slips report
- Invigilator attendance report
- Revaluation/recalculation submission entry report
- Revaluation/recalculation marks entry report
- Signature sheet
- Exam schedule report
- Exam marks record report
- Evaluation report
- Student overall status
- Mark slip report
- Exam criteria wise attendance
- Exam back detail report
- Signature sheet

## **Timetable Module**

### **1) Features**

- Timetable setting
- Timetable creation
- Lunch setting
- Room relation
- Lock setting
- Time off setting
- General setting
- Constraints
- Timetable generation
- Check timetable

- View timetable
- Show active timetable

## **2) Reports**

- Timetable (teacher wise)
- Timetable (class wise)
- Timetable (room wise)
- Timetable creation
- Lunch setting
- Room relation

## **Employee Attendance Module**

### **1) Features**

- Employee in/out group master
- Employee attendance group relation
- Employee daily in/out
- Employee manual in/out (admin)
- Employee manual in/out (operator)
- Lecture based employee attendance

## **Student Attendance Module**

### 1) Features

- Batch master
- Student batch relation
- Attendance order
- Daily attendance
- Absent student list
- Attendance SMS/dynamic report

### 2) Reports

- 3) Employee in/out group master
- 4) Batch master
- 5) Batch relation report
- 6) Batch relation report
- 7) Employee attendance log
- 8) Employee attendance report
- 9) Lecture based employee attendance report
- 10) Employee attendance group relation report
- 11) Employee daily access log report

## **Library Module**

- 1) Features
- 2) Library membership master
- 3) Library item master
- 4) Library transaction
- 5) Book bank transaction
- 6) Serial/news paper subscription
- 7) Receive serial
- 8) Receive news paper
- 9) Library opac search
- 10) Library dynamic search (name mismatch)
- 11) Book transfer wizard
- 12) Bulk editing
- 13) SMS sender
- 14) Library verification

### **2) Reports**

- Library group master report
- Publisher master report
- Book category master report
- Library membership master report
- Library item master report
- Library transaction report
- Book bank transaction report
- Serial/news paper subscription report
- Receive serial report
- Receive news paper report
- Bulk editing report
- Library transaction report
- Verification report
- Pending for submission
- Receive serial detail
- Receive newspaper detail
- Library fine collection report
- Student no dues certificate
- Library spine tag/barcode
- Book editing log
- Book transfer log
- Book reservation report
- Library verification report

## **Administrative Modules**

### **Hostel Module**

- 1) Features

- Hostel master
- Hostel room detail
- Hostel room fee setting
- Mess master
- Mess fee setting
- Mess transaction
- set mess timings
- Set menu
- Student room relation
- Employee room relation
- Hostel guest record
- Hostel guest stay receipt
- Hostel gate pass
- Hostel room shifting
- Send hostel SMS
- Dynamic hostel report
- Mess student relation
- Mess employee relation
- Mess attendance for student
- Mess fee for guest
- Mess shifting
- Dynamic mess report

## 2) Reports

- Hostel room relation report
- Employee room relation report
- Hostel guest record report
- Hostel guest stay receipt report
- Hostel gate pass report
- Mess fee for guest report
- Student mess relation report
- Employee mess relation report
- Student mess attendance report
- Hostel room allocation report
- Hostel occupied report

## Frontoffice Module

### 1) Features

- Prospectus/form master
- Front office setting
- Prospectus sales
- Office mail transfer
- Address book
- Mail in
- Mail out
- Visitor enquiry
- Course enquiry
- Enquiry follow up
- Person searching
- Media advertisement entry

- Phone register
- Gate pass generation
- Send SMS

### 3) Reports

- Prospectus sales
- Address book
- Mail in
- Mail out
- Office mail transfer
- Office mail out
- Visitor enquiry
- Course enquiry
- Phone register
- Gate pass generation
- Day wise prospectus sales report
- Daily status report
- Enquiry follow up report
- Advance deposition report
- Course wise enquiry report
- Person address label
- Counsellor wise report

## Media Module

### 1) Features

- Media budget
- Media master
- Media vendor
- Media add entry

### 2) Reports

- Media master report
- Media vendor report
- Media advertisement report

## Event Module

### 1) Features

- Event creation
- Activity creation
- Participant master
- Winner information

### 2) Reports

- Event detail report
- Participant detail report
- Winner detail report

## Transport Module

### 1) Features

- Vehicle master
- Vehicle expenses
- Transport route fee setting

### 2) Reports

- Vehicle list
- Vehicle expenses
- Vehicle allocation
- Vehicle student detail report
- Vehicle student id card report

## TPO Module

### 1) Features

- Recruiter Master
- Create Placement Event
- Add Post
- Student Shortlisting
- Selection Status
- Selection Process Master
- Resume Management
- Send SMS

### 2) Reports

- Recruiter Master Report
- Placement Event Report
- Job Posting Report
- Student Shortlisting Report
- Selection Status Report
- Resume Management Report
- Hall Ticket Generation

# Finance Modules

## Financial Accounting



## 1) Features

- Ledger Group Creation
- Ledger Master Creation
- Voucher Creation(Journal, Payment, Receipt, Purchase, Sales, Debit Note, Credit Note )
- Bank Reconciliation
- Cash Book
- Day Book
- Voucher Register

## 2) Reports

- Ledger Statement
- Voucher Statement
- Voucher Register (Journal, Payment, Receipt, Purchase, Sales, Debit Note, Credit Note )
- Trial Balance
- Balance Sheet

## Fees Module

### 1) Features

- Fee head creation
- Fee plan master
- Fee plan master ( admin)
- Change fee plan
- Set default receipt book
- Fee collection right
- Challan setting
- Fee adjustment
- Late fee setting
- Fee deposition master
- Extra fee entry
- Assign miscellaneous fees
- Student fee discount
- Fee challan master
- Challan confirmation
- Receipt to receipt
- Receipt to receipt confirmation
- Cancel receipt
- Delete receipt
- Duplicate receipt
- Refund fee
- Pdc detail
- Fee detail view
- Send fee SMS
- Fee challan master
- Duplicate challan receipt
- Student fee reconciliation
- Dynamic fees report

### 2) Reports

- Fee plan detail
- Fee receipt
- Extra fee entry receipt
- Fee challan
- Refund fee receipt
- Duplicate receipt
- Fee collection report (format 1)
- Fee collection report (format 2)
- Student fee deposit status
- Due fee report
- Cheque /dd collection report
- Fee challan detail report
- Employee fee wise fee collection report
- Due letter
- Expenditure certificate
- Advance deposition report
- Student discount fee report
- Application fee report
- Refund fee report

## HR Module

### 1) Features

- Department designation mapping
- Candidate master
- Allowance/deduction
- Salary scheme master
- Employee registration
- Employee office details
- Leave scheme master
- Leave approval settings
- Leave application
- Leave approval
- Advance master
- Salary generation
- Send SMS to employee

### 2) Reports

- Allowance and deduction report
- Employee information report
- Candidate master report
- Leave scheme master report
- Salary scheme master report
- Employee registration report

- Leave application report
- Salary generation receipt (individual)
- Salary generation receipt (whole staff)
- Salary generation (lecture based)
- Office detail report
- Employee information report
- Leave application report
- Employee identity card generation report
- Salary payslip report
- Appointment letter
- Employee allowance deduction report
- Salary detail
- Teacher subject relation report
- Class subject teacher relation
- Employee advance detail report
- Employee loan status report
- Leave approver report
- Employee advance detail report
- Employee loan status report
- Leave balance report
- Employee department designatin wise report
- Employee address label
- Employee list

## Stock Module

### 1) Features

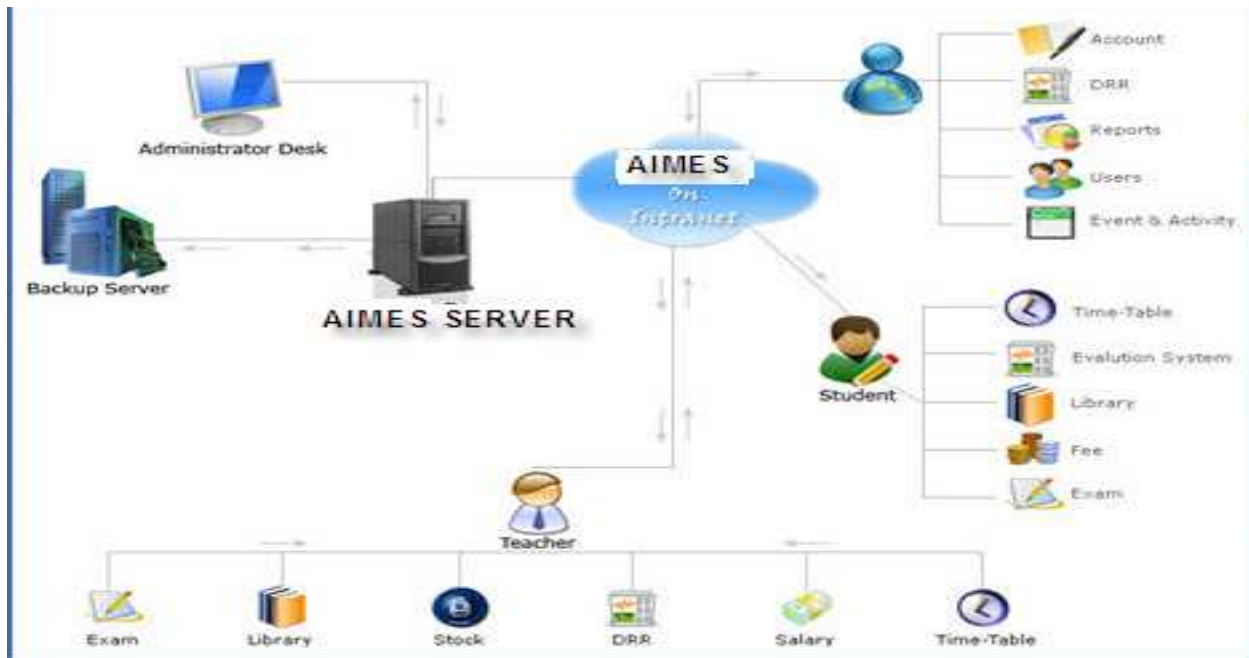
- Stock department master
- Stock item category
- department item relation
- Stock approval
- Stock item master
- Stock register
- Vendor master
- Stock tender
- Requisition master
- Receive quotation
- Approve quotation
- Return emd
- Create purchase order
- Purchase receive
- Stock item numbering
- Stock requisition
- Requisition approval
- Stock transfer
- Stock returned by employee
- Stock write off/lost

- Stock maintenance
- Stock gate pass

## 2) Reports

- Stock item master report
- Stock register report
- Vendor master report
- Requisition master report
- Receive quotation report
- Approved quotation report
- Return emd report
- Create purchase order report
- Purchase receive report
- Stock item numbering report
- Stock requisition report
- Stock transfer report
- Stock returned by employee report
- Stock write off/lost report
- Stock maintenance report
- Stock gate pass report

# Web Portal



## Student Login

### Features

- Campus news
- Fees module
- Due fees report
- Fees invoice
- Fees deposited
- Attendance record
- Academic time table
- Exam time table
- Exam sitting arrangement
- Performance in exam
- Library book searching & reservation
- Teacher evaluation test
- Student guidelines
- Book submission reminder
- Downloads
- Academic calendar
- Training & placement

## Employee Login

### Features

- Attendance of students
- Input exam date
- Self attendance
- Access time table
- Access salary information
- D.R.R. (daily report register)
- Milestone management

- Access exam time table
- Library book searching & reservation
- Book submission reminder
- Attendance of students
- Subject specialization report
- Campus news
- Student guidelines
- Downloads
- Academic calendar
- Training & placement

### Parent Login

#### Features

- Campus news
- Fees module
- Due fees report
- Fees invoice
- Fees deposited
- Attendance record
- Academic time table
- Exam time table
- Exam sitting arrangement
- Performance in exam
- Student guidelines
- Book submission reminder
- Downloads
- Academic calendar
- Training & placement

### Administrative Login

#### Features

- Academic calendar
- D.R.R. (daily report register)
- Milestone management
- Milestone status of faculties
- Faculty + student logs
- Library book searching & reservation
- Student listing
- Faculty listing
- Download manager
- News manager
- Training & placement management